29 JUL 1981

MEMORANDUM FOR: C/OL/Building Planning Staff

STAT

FROM   : [   ]
                 Acting Director of Central Reference

SUBJECT   : Non-Office Space Survey

REFERENCE   : Your memo, same subject, dated 13 July 1981

    In response to your request, we have attached a listing of current OCR non-office space and a projection of OCR needs in the FY-87 time frame. If there are any questions, or should you need additional information, please contact [   ]   STAT

Attachments:
  A - Current Usage
  B - Projected Need

NON-OFFICE SPACE SURVEY
CURRENT USAGE

Category	Use	Room	Sq. Ft.
Conference Room		2E62	483
Computer Room	Library Auto	GF34	375
	ADSTAR	1H1125	2,866
	TAP	1H1114A	1,535
		1E4810	363
Storage Room	AB Books	GH0915	1,178
	Films	1E4824	1,265
Central File Room		1H1107	1,112
Xerox Room		1H1106	492
Libraries		1E41	14,676
		1E41A	2,351
		GF19	7,487
Theaters		1E78	812
		1E74	790
Projection Room		1E76	480
Equipment Room		1E72	310
Film Editing		1E66	480
Microfilm Production		GE22	1,250
		GE12	3,828
Central File Room		1H64	1,050
		1G51	1,950
		1G23B	75
		1H64	1,050
		1G23A	1,732
		1H18B	1,020
		1H18A	5,091
		1G81B	1,870
		1H5102	2,189
		1H18C	805
Mail Room		1H5102	217
	TOTAL		59,191

PROJECTED OCR NON-OFFICE SPACE REQUIREMENTS
FY 1987

Category and Number	Use	Square Feet
Conference Room	DSG	300
	SURE	250
	ISG (3)	360/240/220
Computer Room	Film Ly Auto	400
	SAFE/ADSTAR	2,000
	RSM Expansion	500
Library	Ly Stack Ranges & Microfilm Cabinets	500
	HIC Stack Ranges	400
Theaters	New Bldg.	900
	Projection Area	500
	Film Storage	500
	Cable Equipment	100
Microfilm Production	DSG	500
Central Storage Room	ISG	100 ✓
Central Terminal	ISG	270 ✓
Requester Research Area	ISG	270
Equipment Room	BIOSTAR	400 ✓
	TOTAL	8,710

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

STAT

FROM:

Acting Director/OCR
2E6104, Hqs.

		EXTENSION	NO.
			DATE

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. C/OL/BPS HESO, Hq.				
2.				
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FORM 610 USE PREVIOUS EDITIONS
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